



Financial Services Department

Memorandum

To: Honorable Mayor Maso and City Council Members

Thru: George Purefoy, City Manager
Nell Lange, Assistant City Manager

From: Tom Johnston, Purchasing Manager
Anita Cothran, Director of Financial Services

Date: November 19, 2008

Subject: Consider and Act Upon Approval of a Resolution Authorizing the City Manager to Execute Interlocal Purchasing Agreements Created for the Sole Purpose of Cooperative Purchasing

Action Requested: City Council approval of a resolution authorizing the City Manager to execute interlocal purchasing agreements created for the sole purpose of cooperative purchasing.

Background Information: Section 271.101 – 271.102 of the Texas Local Government Code establishes the guidelines for cooperative purchasing that allow the City of Frisco to purchase through another local governmental entities' contract. One of the requirements of this chapter is the establishment of an interlocal agreement between the two governmental entities. Currently the City of Frisco has over 15 interlocal purchasing agreements created for the sole purpose of cooperative purchasing. The guidelines also require that both governmental entities follow all of the purchasing requirements set forth in the Texas Local Government Code. The cooperative purchasing agreements under this request will never involve a financial commitment on the part of the City and all purchases made using a cooperative contract still must follow the City Council award process at the appropriate dollar threshold. An approved template for future interlocals is attached. The only substitution allowed without Legal review is the insertion of the cooperative entities information.

Board/ Citizen Input: N/A

Alternatives: City Council could choose not to approve at this time.

Financial Considerations: N/A

Legal Review: Claire Swann of Abernathy, Roeder, Boyd & Joplin has reviewed the agreement and approved as to form.

Supporting Documents: Resolution and standard interlocal cooperative purchasing agreement.